

# Victoria L. O'Connor

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## **EDUCATION:**

### **Seton Hall University School of Law**

Newark, NJ

Juris Doctor, expected graduation in May 2015

Activities: Tax Law Society, Vice President; Mock Trial Board, Co-Chair; Dispute Resolution Society

### **Stevens Institute of Technology**

Hoboken, NJ

Bachelor of Science in Business and Technology, May 2011

Honors: Dean's List (4 years); Presidential Award for Academic and Athletic Excellence; Colonel Basil M. Stevens Award for Courtesy and Character; Stevens Civic Engagement Award; Outstanding Service Award in the Business & Technology program; Martha Bayard Stevens Scholarship

## **EXPERIENCE:**

### **Gill & Chamas, L.L.C.**

Woodbridge, NJ

*Law Clerk*

May 2014 – Present

- Research and draft memoranda on issues of law including the Torts Claims Act threshold, Portee v. Jaffee Claims, and the Lost Chance Doctrine in regards to legal malpractice
- Draft summary judgment motions, motions in limine, interrogatories, notice of claims and opposing statements of facts in a variety of civil litigation cases
- Communicate with clients regarding settlements, interrogatories, medical documents, and discovery requests

### **Volunteer Income Tax Assistance (VITA) Clinic**

Newark, NJ

*Tax Preparer Volunteer – Basic Clearance*

February 2014 – April 2014

- Provided confidential, one-on-one tax return preparation for low-to-moderate income individuals and families
- Electronically prepared and filed dozens of income tax returns and Earned Income Tax Credits
- Completed the Internal Revenue Service required certification program and exam for basic tax preparation

### **New Jersey Law Revision Commission**

Newark, NJ

*Legislative Law Clerk*

May 2013 – January 2014

- Analyzed laws proposed by the Uniform Law Commission, and commented on the applicability and the possible effects of the proposed laws if enacted in New Jersey
- Reviewed, researched, and updated final reports containing proposed legislative reforms pertaining to unclear, ineffective, or unconstitutional sections of current New Jersey statutes
- Participated in group analysis of potential and current law reform projects
- Conducted and presented research regarding the operations of the New Jersey Legislature

### **The Honorable Joseph M. Andresini, J.T.C., Tax Court of New Jersey**

Hackensack, NJ

*Intern*

Summer 2013

- Conducted research and wrote memoranda regarding state and local tax issues, including partnership taxation, property taxation, ultra vires actions, and state income tax compliance
- Reviewed litigation documents including briefs, settlements, and motions filed by the parties

### **Thomson Reuters, Tax & Accounting**

Hoboken, NJ

*Account Manager – Provision Sales Department*

June 2011 – July 2012

- Analyzed corporate tax structure and identified needs of potential and current clients
- Negotiated product pricing and related services with tax departments and procurement personnel
- Finalized licensing agreements and legal documents with clients and potential clients
- Acted as liaison between clientele and Thomson Reuters legal departments
- Served as Client Service Manager for all companies over \$1 billion in revenue within a specific territory

*Sales Representative Intern*

June 2009 – October 2010

- Top sales performer for two consecutive summers
- Served as Assistant to VP of Sales on reorganization of the UK office

## **VOLUNTEER:**

### **Stevens Institute of Technology Board of Trustees,**

Hoboken, NJ

*Young Alumni Trustee*

May 2011 – October 2013

**INTERESTS:** College basketball, NHL Rangers fan, singing jazz, cooking, and hiking